



VENDOR/EXHIBITOR APPLICATION

Earth Day Omaha, April 18, 2020, 11am–6pm, Elmwood Park, Omaha, NE

Organization Name (required): _____

Contact Name (required): _____

Is your organization a registered non-profit?

Yes

No

Organization Address: _____

City, State, Zip: _____

Daytime Phone: (_____) _____ Contact Cell Phone: (_____) _____

Contact Email (required): _____

Website: _____

Organization Type:

School/Youth Program

City/Local Government

Business

Non-Profit

Check Booth Type and Fee:

For-Profit Vendor (\$250) - *items for sale at the event*

For-Profit Exhibitor (\$200) - *no items for sale at the event*

Non-Profit Vendor (\$100) - *items for sale at the event*

Non-Profit Exhibitor -or- School Vendor (\$50) - *no items for sale at the event*

School Group Vendor (\$50) - *items for sale at the event*

School Group Exhibitor (\$25) - *no items for sale at the event*

Food Vendors must apply separately. Please contact brittany@earthdayomaha.org

If you are selling something at your booth, you will need to sign up as a Vendor. The City of Omaha requires us to take out a vendor permit on each organization or business selling in the park.

Will you be selling something (vendor)? Yes No

If yes, please explain:



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Please note that additional space will incur a minimum \$100 fee (certain sponsors excluded). Vehicles and large trailers are not allowed on the grass. Space is limited and assigned on a first come, first serve basis. You will be contacted and invoiced separately based on your setup needs.

Will you require more space than 10'x10' for your display? Yes No

If yes, please explain:

Earth Day Omaha is an outdoor celebration on the grass. As always, we hope for sunny, warm and dry weather, but this is Nebraska so we will be prepared for anything. Your booth space is 10'x10' unless other arrangements are made. Earth Day Omaha Coalition (EDOC) provides an 8' table and two folding chairs. No electricity is provided and there is no WiFi in the park.

We recommend that you bring a canopy or tent (10'x10' or smaller) to provide shelter from the weather. The City of Omaha prohibits the use of stakes for anchoring canopies; please bring weights and rope to tie your canopy down. It can be windy, so we strongly suggest you bring paper weights to hold down any handouts. Vendors must set up between 8 - 10:30 a.m. on April 18 and tear down begins at 5 p.m. Vendor packets will be delivered the first week in April.

Additional Booth Information (required):

Primary Focus:

- | | |
|--|---|
| <input type="checkbox"/> Clean Energy | <input type="checkbox"/> Environmental Consulting |
| <input type="checkbox"/> Community & Education | <input type="checkbox"/> Sustainable Agriculture |
| <input type="checkbox"/> Green Building & Design | <input type="checkbox"/> Healthy Lifestyles |
| <input type="checkbox"/> Conservation, Wildlife & Nature | <input type="checkbox"/> Home & Garden |
| <input type="checkbox"/> Recycling & Zero Waste | <input type="checkbox"/> Green Products |
| <input type="checkbox"/> Science & Research | <input type="checkbox"/> Social Advocacy |
| <input type="checkbox"/> Water & Natural Resources | <input type="checkbox"/> Other _____ |

The primary purpose of your booth must be to increase public awareness of environmental issues. We ask that you prominently showcase how your organization or business advocates for sustainable environmental practices and lifestyles. **Please provide a brief description of how your organization corresponds with Earth Day Omaha Coalition's mission:**



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Please note that this is a Zero Waste event. Please incorporate Zero Waste principles into your event giveaways by handing out ONLY compostable, recyclable, biodegradable, upcycled, or otherwise environmentally-friendly materials. For ideas check out the SWAG Hierarchy:

https://www.postlandfill.org/wp-content/uploads/2018/09/swag_24x36.pdf

We also encourage you to find ways to eliminate waste, e.g. creating interactive activities that engage passersby and collecting contact information for email communication.

Will you be handing out materials? Yes No

If yes, please explain:

This application does not guarantee a booth space. Booths are available on a first-come, first-served basis and must comply with our requirement to increase public awareness of environmental issues. In the case your application is turned down, you will receive a letter of explanation and a refund of any fees submitted. Once accepted and we receive your payment, your registration is complete. You will be assigned a booth number and given further information in April.

Application deadline is Tuesday, March 31, 2020. All payments must be received by this time otherwise your booth space will not be guaranteed.

I have read and agree to all the terms and conditions stated above.

Signature: _____

**Please mail form and payment to:
Earth Day Omaha Coalition, PO Box 4183, Omaha, NE 68104**